



# Farmers Market

## VENDOR CHECKLIST – 2023

Thank you for considering being part of the Alliance Farmers Market. We know that every small business is unique and we want to make sure our vendors get all the necessary support; to guide you through this process follow the steps below. Please be sure to submit all documents by email or drop off at the main office. If you have any questions, feel free to contact the Farmers Market Coordinator.

### STEP 1 | ALL VENDORS: Must submit the documents below.

- Fill out the “Vendor Application – 2023” Form
- Read and SIGN the “Regulation & Vendor Agreement – 2023” Form
- Read and SIGN the “Marketing Agreement - 2023” Form

### STEP 2 | Every vendor is unique and will require different documentation. Read carefully, see what category you fall under, and submit the documents below. If you are not sure and/or have questions, contact the Farmers Market Coordinator.

Farms <small>*selling fruits, vegetables and dairy*</small>	
	FMNP Training
	Certificate of Insurance
	Tax Permit - Copy

Food Processing <small>*selling breakfast, brunch, lunch, dinner or snacks*</small>	
	Certificate of Insurance
	Tax Permit - Copy
	ServSafe Food Handler Cert. - Copy
	ServSafe Food Manager Cert. - Copy
	Cottage Certificate – Copy - <small>*If selling baked goods*</small>

Non-Food <small>*beauty, jewelry, arts and crafts, network, clothing, etc.*</small>	
	Tax Permit - Copy <small>*If applicable*</small>
	Certificate of Insurance <small>*If applicable*</small>

Food Trucks	
	Certificate of Insurance
	Tax Permit - Copy
	ServSafe Food Manager Cert. - Copy
	Health Dept. Permit - Copy
	Police Dept. Permit - Copy

IMPORTANT INFORMATION	
Payment FEE:	<b>FREE</b> <small>*No payment is needed to become a Alliance Farmers Market' vendor*</small>

Certificate of Insurance made to:	Alliance Farmers Market. 1151 Park Ave, Bridgeport, CT 06604 <small>*It gets requested after you have been accepted as a vendor at Alliance Farmers Market*</small>
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CONTACT INFORMATION	
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